

S.No.

GRANT

**FORM-B**

[See rule 9(1)]

**Application for Grant of Electrical Contractor`s  
Licence class “A/B/C/D” under Rajasthan Electrical Inspectorate  
(Formation of Technical Committee and Grant of Licence, Competency Certificate to Work  
and Permit to Work) Rules, 2016.**

Photo attested by  
a Gazetted officer

(Please tick ✓ whichever is applicable)  
(Particulars to be entered in English or Hindi)

1. Name (Title) in which the Electrical contractor`s licence is applied for  
.....  
.....
2. Business Address .....  
.....  
.....Pin No. 

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3. Details of Proprietor/Partners/Directors (as applicable) :-  
(use separate sheet, if required)
  - (i) Name :- .....
  - (ii) Father`s Name :- .....
  - (iii) Date of Birth :- .....
  - (iv) Mobile & Land line No. :- .....
  - (v) Residential Address :- .....
  - .....
  - .....Pin No. 

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4. Attached D/D No. ....Dated .....Rs .....
5. If contractor`s licence has been previously Granted/ suspended/Terminated,  
give details :- .....  
.....

6. Details of Electrical Works/Installations done (a or b or c as required for class “A” application)

(use separate sheet for giving details as under if required)

(i) Optional a/b/c

(ii) Details of HT works/Installation (attach valid proof(s) )

(iii) Details of Generators of 100 KVA & above installed (Attach valid proof)

(iv) Details of APFC panel of 100 KVA & above installed (Attach valid proof)

7. Details of minimum Staff Employed as under [as required under Rule 3(1) (c) of the above mentioned Rules.] (use separate sheet for giving details) :-

(i) Name of Employee :- .....

(ii) Father`s Name :- .....

(iii) Residential Address :- .....

..... Pin No. 

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(iv) Designation with certificate/permit No. ....

(v) Contact Number(s) .....

8. Name, Address & Contact number of Authorized person (in case of a partnership firm or a company, (if applicable) :-.....

..... Pin No. 

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9. I/We, hereby, declare that the application is accompanied with the documents as specified under sub rule (1) of Rule 10 of the above Rules, 2016.

I/We, hereby, declare that the particulars given above are correct & nothing has been concealed.

Date .....Signature of Applicant (s).....

**FORM-G-1**  
[See rule 10(A)(d)]

**Consent-Cum- Declaration Letter from Supervisor**

1. Name of Supervisor (in Block Letter) :- .....
2. Competency certificate No..... Valid till :- .....
3. Father's Name and residential Address :- .....  
..... Pin No. 

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4. Date of joining of the present Firm/Contractor :- .....
5. If the applicant is working under any Firm/Contractor, furnish the name and licence No. of  
the Firm/Contractor :- .....
6. Name & Detail of the Firm/Contractor under whom last worked furnish, the name and  
licence No. of the firm/ contractor :- .....  
.....
7. Date of leaving the service from the last Firm/Contractor :- .....
8. Reason of leaving the service from the last Firm/Contractor :- .....

I hereby declare that the particulars stated above are correct to the best of my knowledge, belief and as per my Competency certificate. I have not obtained any contractor's licence. I am not working under any other contractor or organization. I further assure that when I leave the service of the present employer, I will intimate to the fact immediately to the Chairperson, Technical Committee, Electrical inspectorate, Jaipur.

I attach herewith my original Competency certificate & Photocopy thereof for verification and return.

Signature of the supervisor

I/We, in our firm (Name of the firm ).....have appointed Mr/Mrs/Kum. ....as full time Supervisor under conditions given in above declaration that he/she is having the Competency Certificate issued on dated .....by Technical Committee, Electrical Inspectorate, Jaipur. Competency Certificate No.....valid till .....I/We, hereby, declare that the undertaking from the Supervisor to execute the works under his supervision in two copies is taken and submitted before the Technical Committee.

Date :-

Signature of the Contractor / Authorised Signatory  
Applied for licence

**FORM-G-2**  
[See rule 10(A)(d)]

**Consent-Cum- Declaration Letter from Wireman**

1. Name of Wireman (in Block Letter) :- .....
2. Permit No. :-.....Valid till :- .....
3. Father's Name and residential Address :- .....  
..... Pin No. 

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4. Date of joining of the present Firm/Contractor :- .....
5. If the applicant is working under any Firm/Contractor, furnish the name and licence No. of  
the Firm/Contractor :- .....
6. Name & Detail of the Firm/Contractor under whom last worked furnish, the name and  
licence No. of the firm/ contractor :- .....  
.....
7. Date of leaving the service from the last Firm/Contractor :- .....
8. Reason of leaving the service from the last Firm/Contractor :- .....

I hereby declare that the particulars stated above are correct to the best of my knowledge, belief and as per my Permit. I have not obtained any contractor's licence. I am not working under any other contractor or organization. I further assure that when I leave the service of the present employer, I will intimate to the fact immediately to the Chairperson, Technical Committee, Electrical inspectorate, Jaipur.

I attach herewith my original Permit & Photocopy thereof for verification and return.

Signature of the wireman

I/We, in our firm (Name of the firm )..... have appointed Mr/Mrs/Kum. ....as full time wireman under conditions given in above declaration that he/she is having the Wireman permit/ Wireman competency certificate issued on dated .....by Technical Committee, Electrical Inspectorate, Jaipur. Competency Permit No.....valid till .....I/We, hereby, declare that the undertaking from the Wireman to execute the works as per requirement, in two copies, is taken and submitted before the Technical Committee.

Date :-

Signature of the Contractor / Authorised Signatory  
Applied for licence

**FORM-G-2**  
[See rule 10(A)(d)]

**Consent-Cum- Declaration Letter from Wireman**

1. Name of Wireman (in Block Letter) :- .....
2. Permit No. :-.....Valid till :- .....
3. Father's Name and residential Address :- .....  
..... Pin No. 

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4. Date of joining of the present Firm/Contractor :- .....
5. If the applicant is working under any Firm/Contractor, furnish the name and licence No. of the Firm/Contractor :- .....
6. Name & Detail of the Firm/Contractor under whom last worked furnish, the name and licence No. of the firm/ contractor :- .....
7. Date of leaving the service from the last Firm/Contractor :- .....
8. Reason of leaving the service from the last Firm/Contractor :- .....

I hereby declare that the particulars stated above are correct to the best of my knowledge, belief and as per my Permit. I have not obtained any contractor's licence. I am not working under any other contractor or organization. I further assure that when I leave the service of the present employer, I will intimate to the fact immediately to the Chairperson, Technical Committee, Electrical inspectorate, Jaipur.

I attach herewith my original Permit & Photocopy thereof for verification and return.

Signature of the wireman

I/We, in our firm (Name of the firm )..... have appointed Mr/Mrs/Kum. ....as full time wireman under conditions given in above declaration that he/she is having the Wireman permit/ Wireman competency certificate issued on dated .....by Technical Committee, Electrical Inspectorate, Jaipur. Competency Permit No.....valid till .....I/We, hereby, declare that the undertaking from the Wireman to execute the works as per requirement, in two copies, is taken and submitted before the Technical Committee.

Date :-

Signature of the Contractor / Authorised Signatory  
Applied for licence

## Specimen form for furnishing Bank Solvency Certificate

Certified that

.....  
.....is/ are solvent upto  
**Rs. 10,00,000 /7, 50,000 / 1,00,000/10,000/-** .This certificate is valid for the period  
from.....to.....  
.....

Date :..... Place .....

Signature :..... Designation :.....

Name of the Bank with Seal :.....

**Note:** The applicant shall produce Bank Solvency Certificate for Rs. **Rs. 10,00,000 /7,50,000 / 1,00,000/10,000/-** as per the class of Licence applied for in Form 'B', valid for a minimum period of Five years, obtained from a Nationalised Bank operating in the State of Rajasthan mentioning the full name and address of the Contractor as mentioned in Column 2 of the application form.

## **CERTIFICATE**

Certified that I have checked on dated.....the tools and instruments etc. of the firm M/s ..... at their shop / store situated at ..... The firm possesses the following instruments & tools necessary for carrying out the tests as prescribed for the A /B /C/D class of Electrical Contractors respectively.

S.No. & Make		
(1)	Insulation Megger : 500V / :1000V / :5000V	Yes/No
(2)	Earth Tester with Testing kit - 0/10/100 ohm with Selector switch	Yes/No
(3)	Tong Tester with	
	(a) Ammeter 0/800A with different ranges and selector switch	Yes/No
	(b) Voltmeter 0/300V/600V with different ranges and selector switch	Yes/No
(4)	Phase Sequence Tester	Yes/No
(5)	Multimeter/AVmeter: Analog or Digital to measure 0/10/100 mV AC	Yes/No
(6)	Portable PF meter 5A,240V,AC.	Yes/No
(7)	Crimping Tools	Yes/No
(8)	Cable Jointing facilities	Yes/No
(9)	Safety belt	Yes/No
(10)	portable heavy duty drill	Yes/No
(11)	Earthing Chain	Yes/No
(12)	Insulated Tools i.e. pliers, screw drivers, splicer, Wrench, Phase tester, notch plier etc.	Yes/No

Name & Signature with Designation  
of the verifying Officer

**Note :- Submit original & Photocopy of Bills (Vouchers) of purchase in support as proof.**

*[See rule 23(I)]*

1. Licence No .....
2. Name (Title) of Contractor.....
3. Business Address.....
4. Residential Address .....
5. Mobile No. ....Landline No. ....
6. Details of Staff and Workshop Appliance (use separate sheet, if required) :-

S. No.	Name of Employee	Position (Supervisor / Wireman/ Apprentice)	Certificate /Permit No. of Supervisor / Wireman	Details of Employee CPF/GPF No .	Date of Employment	Date of Discharge	Particulars of workshop appliance and testing equipment & Manufacture

7. Particulars of Customer's where work has been carried out (use separate sheet, if required) :-

[illegible]



8. Particulars of work undertaken (use separate sheet, if required) :-

S.No.	Nature of Work	Description of work

9. Details of Tests (use separate sheet, if required) :-

Insulation Test			
, Between conductors	Between each conductor & earth	Earth test	No. and date of 'F' Form forwarded to supply undertaking for

We/ I do hereby declare that the particulars noted hereunder are correct and that We/ I fully understand the terms and conditions under which the contractor's licence is granted and that a breach of these renders the licence liable to be suspended or cancelled.

Date ..... Signature of Contractor .....

**FORM-E**  
[See rule 24(2)]

**Register of Supervisors, Wiremen and Apprentices of *the* Electrical Contractor's  
Licence (Particulars to *be* entered in 'English /Hindi')**

1\_ Licence No. ....

2. Name (Title) of contractor :- .....

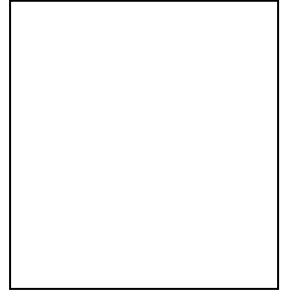
3. Details of Staff

Si. No.	Name of Employees	Supervisor's Certificate No.	Wireman's Permit No.	Details of Employees CPF/GPF No.

4. Details of Non — Certified Wireman and Apprentices

Name of Staff (Wireman/Apprentices)	Date of Employment	Date of Discharge	Remarks

## SELF DECLARATION



I .....Son/Daughter of ..... age  
.....Year .....resident .....  
Distt ..... Rajasthan, hereby declare that the  
information give above and in the enclosed documents is true to the best of  
my knowledge and belief and nothing has been concealed therein. I am well  
aware of the fact that if the information given by me is proved false/ not ture.  
I will have to face the punishment as per the law Also all the benefits availed  
by me shall be summarily withdrawn.

Signature of Declarant

**Schedule-I**  
**Classes of Contractor and Eligibility Conditions**

S. No.	Class and Eligibility	Staff	Tool and appliances	Solvency (in Rs)	Scope
1	2	3	4	5	6
1	<p><b>Class A:</b> - Individual or Legal Entity either Partnership or Proprietorship firm or Private or Public limited company having at least 3 years of experience as "B" or "C" class contractor. He shall have successfully executed minimum 10 numbers of HT Installations (Across India)</p> <p style="text-align: center;"><b>OR</b></p> <p>Individual or the owner of the firm or all partner(s) of the firm who is/are Engineer(s) having 5 years of experience in electrical operation and maintenance field (Across India).</p> <p style="text-align: center;"><b>OR</b></p> <p>Individual or a firm who (or which) is already having licence issued by the competent authority of any other State and having experience of at least three years in electrical works of</p>	<p>At least Two Supervisors (Both 'A' Class or one 'A' Class and one 'B' class) and at least four wiremen, holding permit to work or competency certificate to work, on regular payroll</p>	<p>(a) Necessary tools for wiring and repairs:            (i) Crimping Tool            (ii) Cable Jointing facilities            (iii) Safety belt and portable heavy duty drill            (iv) Earth Chain            (v) Insulated tools            (b) Instruments to carry out resistance, load test of electrical installations as well as of appliances listed below :            Testing Equipment-            1. Insulation Megger: 500V, 1000V, 5000V.            2. Earth Tester with Testing kit - 0/10/100 ohm with Selector switch            3. Tong Tester with            (a) Ammeter 0/800A with different ranges and selector switch.            (b) Voltmeter 0/300V/600V with different ranges and selector switch.            4. Phase Sequence Tester</p>	10,00,000 (Rupees Ten Lakh)	All voltage class.
	above 33 kV voltage level with successful execution of minimum 10 numbers of HT installations (Across India)		5. Multi meter/A Digital voltmeter to measure 0/ 10/ 100 mV AC. 6. Portable P.F meter 5A, 240V, AC.		

2	<b>Class B:</b> Any Individual or Legal Entity either Partnership or Proprietorship firm or Private or Public limited firm or Company or contractor having licence issued by the competent authority of any other State	At least One Supervisor (Either 'A' or B' Class) and at least two Wiremen, having same qualification as specified above, on regular payroll	Same as applicable to Class "A" contractor.	7,50,000 (Rupees Seven Lakh Fifty thousand)	Work up to 33 kV.  -
3	<b>Class C:-</b> For the person(s) who is/are unemployed Engineer holding degree or diploma in Electrical Engineering or is Class A Supervisor (Applicable for Domicile of Rajasthan only)	At least One Supervisor (Either 'A' or 'B' ' Class) and atleast one wireman, having same qualification as specified above, on regular payroll	Same as applicable to Class "A" contractor.	1,00,000 (Rupees One Lakh)	Same as Class "B"
4	<b>Class D:-</b> For the person(s) holding certificate or permit for Supervisor or wireman issued by the office of the Chief/ Senior Electrical Inspector (HoD)	Nil	At least one multimeter and meggar and necessary tools for wiring and repairs	10,000 (Rupees Ten Thousand)	House and Agriculture wiring work up to 650 volts

Note :-

- (1) Temporary contractor's work permit may be issued to electrical contractors of other states (for equivalent class of licence only) to undertake particular work order and for a period as specified in the work order on the payment of fees specified by the State Government. The validity of the permit may be extended on the payment of fees specified by the State Government, if the work order under reference is not amended.
- (2) No licence shall be granted to a person who is under employment of a licenced electrical contractor, unless he/she undertakes to leave the service of his/her employer and to work independently.
- (3) Submit the application form, duly filled in, within 60 days from the date of issue of Application from otherwise the Application form shall be treated as cancelled.
- (4) Incomplete application forms shall be rejected or not to be accepted
- (5) Quarterly returns in form 'D' be submitted in the concerning office of the Assistant Electrical Inspector.
- (6) Please refer Notification No. F.22(21) Energy/94/ Part dated 31.05.2016 on web site "energy.rajasthan.gov.in" for " Rajasthan Electrical Inspectorate (Formation of Technical Committee and Grant of licence, competency certificate to work and permit to work) Rules, 2016.

### **Documents to be submitted along with application form.**

Application for grant of Licence shall be accompanied with following documents, namely:-

- (a) Specimen signature and three recent passport size coloured photographs (of proprietor or partners or directors of the firm/company) with white background showing the complete face of the applicant(s). The photograph on the application form shall be attested by the Gazetted Officer;
- (b) Demand draft in support of payment of fees for application;
- (c) Solvency certificate;
- (d) Letters of willingness (in form G) obtained from Supervisor & Wireman with their full signature, date along with the copy of Permit and Supervisor's Certificate of Competency (SCC) ;
- (e) The calibration certificate from accredited laboratory by the State Government(s) or Government of India and proof of possession of the tools and equipment mentioned under column 4 of Schedule-I;
- (f) Self-attested copy of,-
  - (i) PAN card(s) & Date of birth certificate (s).
  - (ii) Photo identity proof of the applicant(s) issued by the State or Central Government;
  - (iii) utility bill or bank passbook as a proof of address of business;
  - (iv) Registered partnership deed (for partnership firm) or Memorandum and Articles of Association issued by the Registrar of Companies (for registered firms or company) and authorization letter or power of attorney (in original) issued to the authorized signatory by the partnership firm or company, as the case may be.
- (g) In case of application for Class 'C' contractor's licence in unemployment category must provide self-declaration of his current state of unemployment;
- (h) Self-attested copy of 'A/B/C and D' class contractor licence, if applicable;
- (i) Self-attested copy of work experience, if applicable ; and
- (j) Medical certificate of fitness (see rule 13 (3) of these rules)
- (k) Physical verification of Supervisor and wireman by concerned area Inspector be endorsed on photocopies of respective supervisor and wireman certificates and permits.
- (l) Physical verification of tools and appliances by an officer of the inspectorate nearest to the applicant be got done.

**Note :-** Any document, facts mentioned in application or testimonial found to be incorrect or counterfeit will be dealt accordingly as decided upon by the Technical Committee.

